

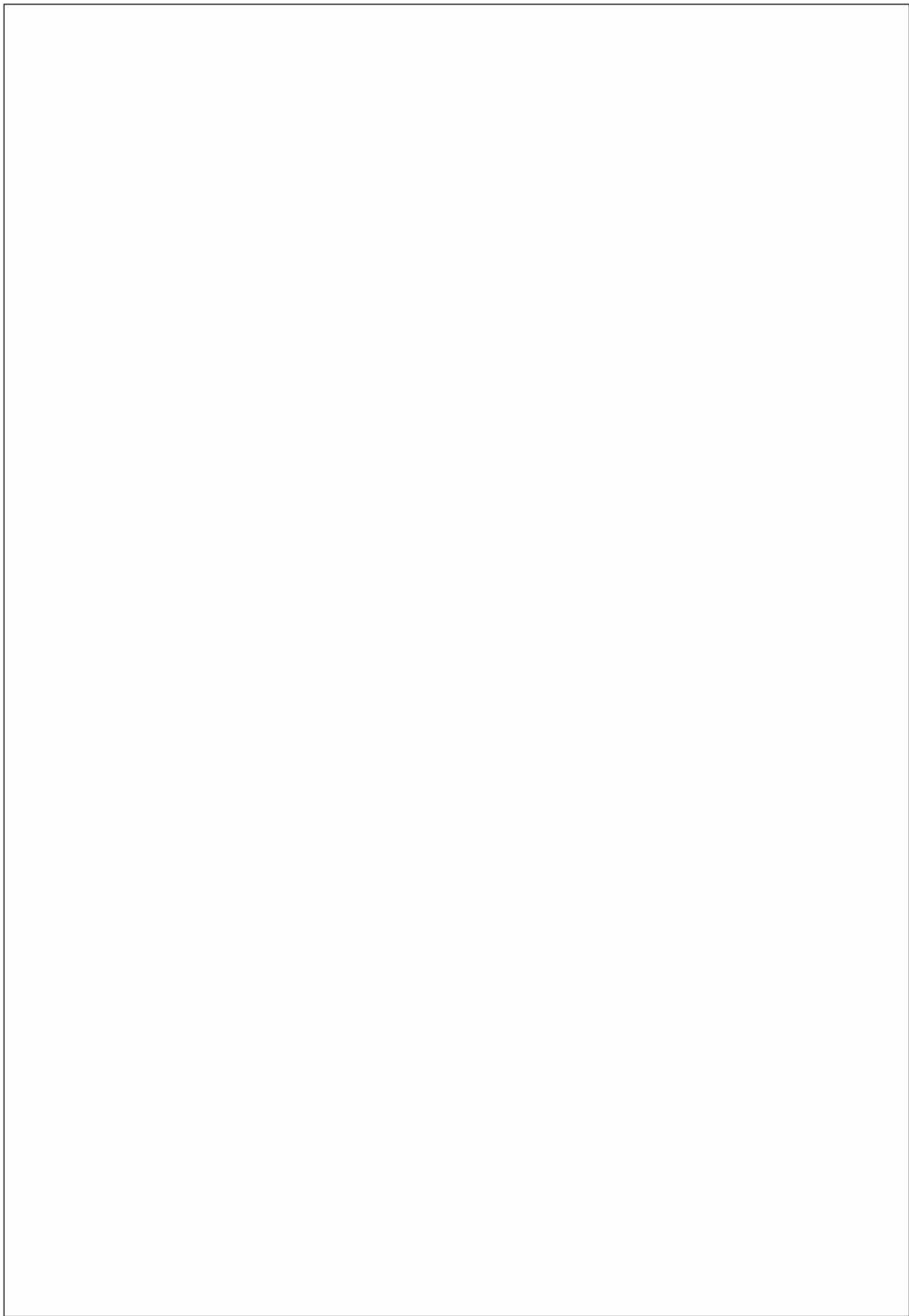


Hillvue Public School

Parent Information Handbook

Innovation Opportunity Success





Hillvue PublicSchool

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Executive Principal

Mrs Jayne Johnson

Welcome to Hillvue Public School.

Hillvue Public School is one of 15 Connected Communities Schools in New South Wales.

The Connected Communities strategy positions schools as community hubs. It broadens the influence of the community and school leadership, to play a role in the delivery of key services and in supporting children and young people from birth, through school into further training, study and employment. Hillvue Public School has a strong focus on student welfare, community engagement and quality teaching and learning.

Key initiatives such as Early Action for Success, Stephanie Alexander Kitchen Garden Program, Gamilaraay Language, Differentiated Learning Environments, Extended Transition to School program, Music tuition and Boys and Girls Groups are examples of the development and implementation of innovative programs that cater for the needs of all students.

Hillvue Public School has a genuine focus on children and the provision of a diverse and innovative curriculum, supported by one Instructional Leader and quality classroom teaching. Our enthusiastic and approachable staff are highly trained, experienced professionals who provide the foundation for our mottos of "Innovation, Opportunity and Success" and "To Greater Heights". We work together to ensure our staff, students and families are supported and recognised as important members of our school community.

It is our aim to further the development of each student by providing a happy and safe environment where everyone is encouraged to be the best person they can be. Established core values such as personal pride, respect for self, family, school and community and a rigorous curriculum underpinned by strong welfare and aspirational programs support students with their learning journey.

We encourage our community to respect the past, value the present and aim high for the future.

Mrs Jayne Johnson
Executive Principal



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Appendix- School Map

All visitors to Hillvue Public School must report to the front office on arrival. This is not an expectation when attending assemblies or other whole school activities.

Absences and Attendance

Attendance at school is compulsory for children and any absences, whole or part day, must be explained to the school via a parental note, phone call to the office or via the Skoolbag Application within seven days. Regulations require the school to send a letter home whenever a child has been away for 2 days or more without the school receiving an explanation. A phone call or note will save confusion and angst. Extended absences for extenuating circumstance **MUST** be approved by the Executive Principal following an exemption application being submitted prior to the absence. This form is available from the front office.

Late arrivals are to report to the office on arrival at school. If a student requires to leave before school ends, parents/carers must report to the front office to obtain a leave pass before collecting a child from the classroom.

Home School Liaison Officers (H.S.L.O.) are appointed by the Department of Education to investigate long, short and partial absences when a child misses more than 15% of the year (approximately 30 days) or if a pattern of absenteeism warrants investigation.

Anti-Bullying

Schools exist in a society where intimidation, harassment and victimisation occur. Bullying must be taken seriously and is not acceptable in any form. Students have the right to expect their school day will be free from the fear of bullying, harassment, intimidation and victimisation. The values that underpin our school include fairness, respect, integrity and responsibility. Our aim is to provide a happy and safe environment where everyone is encouraged to pursue personal excellence and to play and work safely and respectfully.

A full copy of our Anti-Bullying protocol is available on the Hillvue Public School website.

www.hillvue-p.schools.nsw.edu.au

Assemblies

At Hillvue Public School we hold an assembly each morning in the courtyard (Monday to Thursday) and a formal whole school assembly is held each Friday morning in the school hall.

Whole School Assembly – Friday 9.05am. A different class hosts the assembly each week and presents an item. At this assembly we highlight student achievement and present class and school awards. Parents and community members are very welcome to attend our school assemblies.

Assisted School Transport

Assisted School Transport provides access to school for children with disabilities from home to school and back again following approval by Assisted School Transport directorate and upon completion of forms. This service is only used in special cases and the regulations are stringent. Children who use Assisted School transport are delivered to and picked up from the front car park.

Banking

Student banking is carried out at the school each Friday. Parents who wish to have their children involved in school banking may collect an information leaflet from the front office. This is a good way to encourage children to save regularly.

Before and After School Care and Vacation Care

The Tamworth Regional Council operates two Before and After School Care facilities, one at Tamworth West Public School and one at Tamworth Public School. Please contact the Regional Council for an application.

Bell Times

- 8:30 am Supervision commences - students to be seated under the
- 8:45am cola Supervision - children can play
- 9:00 am Classes commence
- 11:10 am Eating time in classrooms (This is duty time)
- 11:20 am Students dismissed for first break
- 11:50 am Classes recommence
- 1:20 pm Eating in classrooms (This is duty time)
- 1:30 pm Students dismissed for second break
- 1:55 pm Classes recommence
- 2:50pm Students who catch the early bus dismissed
- 3:00pm Classes dismissed for the day

Playground supervision commences at 8.30am. It is in the students' and parents' best interests that students do not arrive at school before 8.30am. Bus travellers and early arrivals must sit quietly in the courtyard.

Book Club

Children will receive pamphlets via classroom teachers which will enable them to purchase books through the Ashton Scholastic Book Club. All money and Book Club orders are to be handed in to the front office. A portion of money collected is returned to the school for library purchases.

Buses

All Kindergarten, Year 1 and Year 2 children are entitled to free bus travel irrespective of distance from school. Children in Years 3 to 6 who live more than 1.6 kilometres from the school are entitled to free bus transport. Application forms are available online at www.transportnsw.info/school-students. After dismissal of classes each day students who travel on buses line up at the COLA near the Kinder room. Students are to sit quietly and wait for directions from teachers. The early bus bell sounds at 2:50pm. Students catching the early bus move directly from classrooms to the bus in the bus parking area. All students are expected to walk through the front pedestrian gate. It is important that all children have their bus pass on them at all times to ensure 'free travel' is acknowledged.

Canteen

Our school canteen operates at first break five days per week. Lunches can be ordered each morning from 8.45am at the canteen. The canteen's price list is updated twice yearly to reflect a summer and winter menu. Lunches are distributed to classes in a lunch crate prior to lunch. The canteen is available for children to purchase additional food at first break only. If you would like to be a volunteer please contact our canteen manager via the front office. Additional help is always needed and appreciated.

Online ordering is available by downloading the **My School Connect App** or visit **www.myschoolconnect.com.au**. Order your child's lunch before 9.00am via the app. Order lunches in advance for the week. Pay as you go or top up your account via credit card, Paypal or direct deposit.

Classroom Assistance

Additional Learning Support is provided to students who require both remedial or extension in the core subject areas. Our Learning Support Team identifies students through detailed analysis of performance data and allocates teacher, interventions resources and aiding time as appropriate. This process is completed in consultation with parents and carers as partners in your child's education.

Collection of Money

Major School Initiatives include such things as excursions, Year 6 shirts, sporting excursions, Year 6 graduation and farewell. All money of this nature must be delivered in person or in an envelope clearly marked with the student's name and purpose of the money to the front office. A receipt will be issued immediately payment is made.

Minor School Initiatives including special days such as school performance visits, SRC fundraising and other donations must be handed to your child's teacher at the beginning of the school day. Notes and payments should be placed in a clear snap lock bag or in an envelope with all the contents of the envelope written clearly on the front. Please do not hand minor payments or permission notes directly to the office.

Online Payments

The online payment portal linked to the school website is also available for school related payments. This is a secure payment page hosted by Westpac. www.hillvue-p.schools.nsw.edu.au. Click on “make a payment” and follow the prompts to make a payment. Please quote the invoice number or the student’s date of birth as a reference. Late payments may result in children missing out on events.

Computer Education

Hillvue Public School is well equipped with computers in each classroom and in the computer technology centre. Children have access to the internet and can use their Department of Education email account to access information relevant to their education and to support the use of ICT in the classroom. Computers are used as a tool in teaching and learning with the aim being to facilitate children’s learning through the use of computer technology. Interactive whiteboards have been installed in all classrooms and the library to utilise this teaching tool.

Communication to Parents

Regular updates are available on the school website and the SkoolBag App. Special events may be communicated with a note from their teacher. Staff may also contact you via phone calls to discuss matters relating to your child with you. Please make sure the school always has your most current phone number for communication.

Please join us on Facebook to follow the amazing teaching and learning that occurs at Hillvue Public School.

Counsellor

The School Counsellor supports students with educational, social, emotional and behavioural needs. The counsellor works collaboratively with the school, families and external agencies. Students accessing counsellor services must be referred by either class teachers or parents seeking advice or assistance. Appointments can be made by contacting the school.

Crunch and Sip

‘Crunch and Sip’ is a NSW Health initiative designed to encourage the drinking of water and the eating of fruit. Our school supports ‘Crunch and Sip’, which is held in classrooms each morning. All students are encouraged to bring fruit to school for this healthy initiative.

Custody

If parents are divorced or separated, confidential information is respected by the school. Parents are asked only to provide essential and appropriate information such as copies of court orders. Separate interviews and copies of your child’s report can be requested at the front office and with your classroom teacher. It is requested that any changes to documents or status be notified to the front office in writing as soon as applicable. The school relies on up to date court orders for custody matters relating to our students.

Dance

Hillvue Public School participates in CAPERS and the New England Dance Festival on alternate years as a Department of Education initiative. Nominations and an audition video are also lodged each year for participation in The School Spectacular in Sydney. The School Spectacular is a world class arena production and the largest event of its kind in Australia. Through these opportunities, children fulfil both curriculum requirements for dance and movement and have an opportunity to perform and develop life long memories.

Eat Well 2 Learn Well (Breakfast Club)

A healthy breakfast is provided five days a week in the school kitchen at no cost to students. All students currently enrolled at Hillvue Public School are permitted to attend Eat Well 2 Learn Well. Volunteers from St Peters Church and students from the University of Newcastle Rural Health prepare breakfast for our students. Students are expected to display excellent manners, sign in on arrival and wash and wipe up all the cutlery, plates, dishes and cups they use.

Emergency Contacts

It is a requirement that parents and/or emergency carers can be contacted at all times. It is very important that we are able to contact parents or carers in school hours in the event of an emergency. Any changes to telephone numbers, addresses or other relevant information should be notified immediately to the front office.

Enrolment Procedures

Children who turn 5 years old prior to August 1 may be enrolled at the beginning of that school year. Documentary evidence of date of birth and immunisation is required.

As part of the enrolment process, the school needs to sight the original copy of your child's Immunisation Certificate and take a copy for his / her file. If you do not have the official copy, the following link may assist you to obtain a copy from Medicare. <http://www1.medicareaustralia.gov.au/ssl/acircirg/cert>

Out of Zone - Preference for enrolment at primary school is given to students living in the local school zone. Parents may apply for enrolment of their child in schools outside their local school zoned area.

Out of zone enrolments are considered through the following process:

- Parent/carer contacts school front office.
- Parent/carer collects an 'out of zone' expression of interest form.
- Expression of interest form must be returned to the school with a valid reason for requesting an out of zone enrolment.
- The enrolment committee meets to consider 'out of zone' enrolments.
- Places are allocated, if available, after contacting previous school principals to determine needs and or issues.
- Parent /carer will have an interview with the principal or nominee to discuss needs including: academic remediation and/or extension, social needs, risk management/ behaviour management structures as necessary.
- False or misleading information may lead to a declining of enrolment. It is important that parents are honest and true in all representations.

All kindergarten students are expected to take part in the Best Start Assessment process which provides information to the kindergarten teachers and to parents about student's current knowledge and experiences in literacy and numeracy. The process enables the Early Stage One teachers to cater for the individual needs of students.

English as a Second Language (ESL)

An ESL Teacher is employed when necessary to assist students when an enrolment indicates a student from a background other than English, in the first year of enrolment in a NSW Public School. Students are tested on their knowledge and are supported in the development of English.

Excursions and Cultural Visits

Excursions and cultural visits are part of the school's educational programs and are closely linked to units being studied in particular grades. Overnight excursions, camps or visits to capital cities occur in Years 3 to 6. All students are expected to participate in excursions as part of normal school programs. Early notice is given and the option of a payment plan is available to pay for major excursions. Non-refundable deposits and final payments must be made by the due dates that have been set. Only students who consistently meet Hillvue Public School Expectations will be afforded the privilege of attending excursions, cultural and sporting events.

Head Lice

The NSW Department of Education policy on head lice is followed at Hillvue Public School. Our role is to provide information on the removal of head lice when they become apparent in classes. A letter will be sent home indicating that head lice are present. Parents should ensure that every precaution is taken to minimise the impact of head lice on the school community. We all have a role to play in this matter.








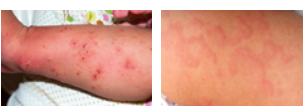




Homework Policy

Homework is relevant to classroom work, providing practice and reinforcement of skills. Research and enrichment tasks may be set on occasion. Students are encouraged to develop regular work habits and take increasing responsibility for homework as they progress from Kindergarten to Year 6.

Infectious Diseases

Parents are reminded that students with infectious diseases should not return to school until the required number of days has elapsed.

Common infectious diseases of childhood:

Disease	Symptoms	Period of exclusion
Chicken Pox 	Slight fever, runny nose and a rash pink spots that blister and scab.	Exclude until fully recovered. Maximise exclusion necessary 6 days after rash appears.
Measles 	Fever, tiredness, coughs, sore red eyes and nose.	Exclude until rash disappears.
German Measles 	Often mild or no symptoms, mild fever, runny nose and a pink blotchy rash that lasts a short time.	7 days from appearance of rash.
Mumps 	Fever, swollen and tender glands around the jaw.	Exclude until fully recovered. Minimal exclusion- 1 week after the appearance of swelling.
Glandular Fever 	Fever, headaches, sore throat, tiredness and swollen nodes.	Do not exclude. Some children with glandular fever are too sick to attend school
Influenza	Fever, runny nose, cough, muscle soreness and headaches.	Not excluded unless sick. Exclude if sore throat and cough are present.
Meningococcal 	Time from exposure to illness is 2-3 days. Fever, nausea, vomiting, rash and drowsiness.	Seek medical help immediately. Patient will need medical assistance.
Ringworm 	Present when scalp is itchy and scaly patch of skin is surrounded by a pink ring.	Exclude until fungal treatment has been administered.
Viral Hepatitis	Sudden fever, nausea, loss of appetite, vomiting. A yellowing of the skin and eyes (jaundice). Dark urine and pale stool.	Re-admit on receipt of a medical certificate of recovery.
Scabies 	New infections re 2-6 weeks, re-infections are 1-4 days. Itchy skin, apparent around wrists, between fingers and toes, buttocks and groin.	Until all evidence of the disease has disappeared or a medical certificate is produced stating that treatment has been successful.
Scarlet Fever 	Sudden onset of sore throat, high fever and vomiting followed by a rash in 12-36 hours.	Exclude until the after treatment or until symptoms are improving.
Slapped Cheek 	Mild fever, red cheeks, itchy lace-like rash and sometimes a cough. Sore throat and runny nose.	No exclusion needed. Most infectious before the rash appears.
Whooping Cough	Starts with a runny nose, followed by a persistent cough that comes in bouts. Bouts may be followed by vomiting and a whooping sound and the child gasps for air.	Exclude until the first 5 days of antibiotic treatment has been taken. Immunisation.
Acute Conjunctivitis 	Eye feels scratchy and is red, eyes can water. Lids of the eyes may stick together.	Must exclude until discharge from eyes has ceased. Antibiotics may be necessary.
Gastroenteritis	Frequent loose or watery stools. Vomiting, fever stomach cramps and headaches.	Exclusion is necessary for at least for 24 hours after diarrhoea stops.
Impetigo (septic sores) 	Small red spots that change into blisters and become crusted. Usually on the face, hands and scalp.	Exclude if on exposed surfaces such as scalp, face, hands and legs.
Pediculosis (head lice)		No exclusion necessary. Must be treated though. Brochures detailing the treatment of head lice are available from the school, and appropriate preparations are available from your chemist.

Learn to Swim

Swimming school is provided for students in Year 2. This initiative develops water confidence under the guidance of 'Learn to Swim' instructors for an intensive 2 week period at the end of each year. Due to ongoing drought issues, our swim program practice is reviewed annually.

Learning Support

Our Learning Support Team meets fortnightly and is a key committee linked to the learning and engagement of all students at Hillvue Public. Children are identified and placed in key programs or allocated specific personnel at these meetings for the purpose of remediation or extension in educational, social, emotional and behavioural programs. The Learning Support team's key focus is ensuring that all students are provided with educational opportunities that maximise their potential in learning.

Library

The school library is a major educational resource; a learning and information centre, which assists in the learning process. Children are given lessons that promote learning through literature, foster an appreciation of literature, develop skills in the use of the library and develop research skills.

Lost Property

Lost unnamed items of personal property are placed in the lost property box at the top of the steps in the courtyard. Parents are requested to label all belongings. Clothing items which have been named are automatically returned to the students. Unclaimed clothing is utilised in our Clothing Pool at the end of each term.

Medication at School

Medication can only be administered with the written permission of the parent. Parents must complete a Medical Advice to School form for the long term administration of medication or a Short Term Medical Authority form for medication to be administered for a limited period of time. These forms are available from the office.

Please administer any medication your child requires before or after school if possible, however if it is essential for your child to have medication during the school day, it must be clearly labelled with:

- ☆ Name of child and his/her class
- ☆ Name of medication
- ☆ Dosage
- ☆ Time of medication

Medication should be delivered to the school office and the relevant medication authority form completed. We request that tablets are either supplied to us in a Webster pack or as a full sleeve of medication. ***Never leave medication in your child's bag.***

Parents of students with conditions which require regular medication should ensure that the school is aware of your child's condition. Procedures are in place for one daily "medication run" at the end of lunch each day. Doctors assure us that dose patterns can usually be arranged so that only one dose is needed during school hours.

We encourage parents to have webster packs with medication sent to the school.

Messages to Students

If parents or carers need messages delivered to students, the message must be received by 2:30pm. Schools are very busy places and this will ensure the office staff have enough time to deliver the message.

NAIDOC Week

NAIDOC Week is celebrated on the last week of Term Two. The school values, respects and appreciates Aboriginal culture and student identity as an intrinsic part of the school's culture. The Aboriginal flag is flown each day and there is a weekly Acknowledgement of Country at the school assembly. A variety of activities are organised to celebrate NAIDOC Week at Hillvue Public School. An Aspirations Day is held each year with children encouraged to come dressed as a person they aspire to be like when they grow up. A major Cultural Awareness Day is also held with our students supported by tertiary students from University of Newcastle Rural Health preparing a number of delicacies for members of our community to enjoy. A variety of cultural activities also take place within classes.

National Assessments

National Assessments in Years 3, 5, 7 and 9 are conducted in May each year and will test student achievement in literacy and numeracy across the nation. They are called the NAPLAN tests (National Assessment Program in Literacy and Numeracy). Results are sent to all parents in Term Three.

Notes

Notes for specific events on the calendar that require signatures are sent home with students as required. Notes that require signatures will be copied onto pink paper. Copies of notes are also available on the SkoolBag Application. Please take the time to read, complete and return all notes by the due date. This helps with school organisation. Additional notes are available from the front office if required. Students who fail to return signed permission notes and money by the due date will not be permitted to attend the set activity.

Parent/Teacher Information Afternoons

Early in Term One parents are invited to their child's classroom to meet the teacher and gather information relating to routine, organisation and expectations. This is a valuable forum that paves the way for teachers and parents to work together in partnership for the benefit of each child.

Parking

Parking is restricted in our school grounds during school hours for safety reasons. Parents are asked to refrain from driving into the grounds when dropping off or collecting their children, except in emergencies (eg. to collect a sick child from sick bay). Parents with students in wheelchairs are encouraged to use the disabled parking space in the staff car park to allow ease of access to the school. Parents are also requested to observe traffic and parking regulations around the school. The safety of all students is our priority.

Photographs

Currently our school uses "The School Photographer" for annual school photos. School photos can include class, individual, family and special group images. All children are required to be present in full school uniform for the purpose of photos. Photos need to be paid for in advance. Any concerns or special orders should be directed to the photographer.

Playground Supervision

Playground supervision commences at 8:45am each day. It is important to remember that before this time children who come to school early because of a valid reason must sit quietly in the courtyard for their own safety and wellbeing.

Parents and Citizens Association (P&C)

The Hillvue Public School P and C Association meet in the staffroom at 3:05pm on the first Wednesday of each month within the school term. All parents and community members are welcome to attend and become involved with the P & C.

Reference Group

Our Connected Communities School Reference Group meets each term to provide advice, guidance and support to the Executive Principal in the delivery of quality education and training to meet the needs and expectations of the students and the school community. Members include: Executive Principal, Deputy Principal, Senior Leader, P&C President, Aboriginal Education Consultative Group representative and Aboriginal parents.

Reporting to Parents

All schools are required to formally report to parents twice yearly. School reports are issued at the end of Semester 1 and at the end of Semester 2. Parent/teacher interviews are available at any time throughout the school year. Please contact the school to organise an interview at a mutually convenient time. Kindergarten students will also be assessed when entering school with Best Start. A formal report indicating beginning levels and how you may help your child at home with their education will be supplied. Learning is a partnership and we encourage you to be part of your child's educational journey with us.

Riding Bikes to School

Only students in years 3-6 are permitted to ride bikes to school. Students who ride bikes must wear a helmet. Students are expected to walk the bike on the pedestrian crossing and in the school grounds. Bikes are to be parked in the racks provided which are opposite the office. Students are encouraged to lock bikes as the school will take no responsibility for the safety of bikes.

School Development Days

The Department of Education allocates School Development Days on the first day of the first three terms and the last two days of the school year for the purpose of staff training, curriculum implementation and professional learning. These days provide the school with opportunities to develop core values, upgrade teaching pedagogy and reflect on teaching and learning.

School Expectations

A clear set of school expectations have been developed by staff, students and parents to further the development of each student by providing a happy and safe environment where everyone is encouraged to be respectful and be the best person they can be.

At Hillvue Public School we expect all students to:

- Act safely and respectfully by being polite, courteous and following directions at all times
- Wear correct school uniform to school every day
- Arrive at school on time every day by 9:00am
- If you have to arrive at school prior to 8:45am sit quietly in the courtyard and wait until the bell goes at 8.45am and you are dismissed by staff
- Hand mobile phones in to the front office on arrival at school and understand that toys and electrical devices brought to school are your responsibility
- Discuss problems immediately with a teacher
- Care for the whole school environment

Scripture

Scripture is available to students each Wednesday afternoon. Classes are structured to meet the needs of students in a range of religious groups. Information provided with the enrolment form is used to determine groupings and permission.



Security

Our school provides the best possible security for its students whilst on school grounds but this also requires all adults to be vigilant, respectful and thoughtful. It is a requirement that all visitors report to the front office to sign in to collect students for appointments within school hours.

Schools are 'Inclosed Lands', which means that the Executive Principal or nominee has full jurisdiction within the confines of the school grounds to determine the safety and wellbeing of students and staff. At all times, parents and carers have the responsibility to ensure that they behave in a respectful manner towards staff, students and other visiting adults.

Parents wishing to talk to teachers or the Executive Principal about their child or issues must make an appointment through the front office. At no time is a parent/carer/visitor to approach another student, to chastise, seek information or intimidate or harass them.

At Hillvue Public School we have a CCTV camera installed to monitor the safety and wellbeing of our students, staff and visitors.

Sick Bay

Students reporting sick to the front office will be temporarily placed in the sick bay until the child is picked up. For this reason, emergency contact numbers must be kept up-to-date. If a child presents with what appears to be an acute illness or injury, parents will be contacted followed by emergency services.

Other minor illnesses require that parents or a carer pick their child up as soon as possible after being contacted as our sick bay can be a busy place.

SkoolBag Application

The SkoolBag application keeps you up to date with what is happening at school. To download the free app just go into the app store on your phone or computer and type in SkoolBag Hillvue and then follow the prompts.

- You will receive notifications and reminders automatically for certain school events
- You can update your phone and home address contact details
- You can advise the school if your child is absent from school
- You can reprint consent notes.

Please contact the school if you need assistance downloading the SkoolBag application.

Special Events

From time to time special events occur at our school. Please keep an eye on the electronic school sign, SkoolBag Application, the school website and our community information notice board for events.

Sport and Physical Education

Sport is held each Friday at Hillvue Public School. Students should wear full sports uniform to school each Friday. In addition to sport all children will receive an hour of fitness per week within their grade groups. Normal winter or summer uniform should be worn on these occasions.

Sports Houses

Our school has two houses: Porter and Jenner. All students are allocated a sporting house on enrolment at Hillvue Public School. Our houses are named after past students who have achieved at the highest levels in their chosen sport.

- (Porter, red house) Stacey Porter is an Olympian in the sport of Softball;
- (Jenner, green house) Kate Jenner is an Olympian in the sport of Hockey.

Sports Carnivals

Three main carnivals are held each year.

- Swimming Carnival
- Athletics Carnival
- Cross Country Carnival

The carnivals provide students with an opportunity to participate and strive for personal excellence on the sporting field. At each of these carnivals, champions are awarded trophies. Successful participants at primary carnivals have the opportunity to participate at Zone, Regional and State PSSA carnivals.



Only students who consistently meet the school expectations will be offered the privilege of representing the school at Zone, Regional and State carnivals.

Stephanie Alexander Kitchen Garden Foundation

The Stephanie Alexander Kitchen Garden Program is a key initiative at Hillvue Public School. A kitchen specialist and a garden specialist are employed to implement the program. Students work in the garden and the kitchen on a rotational basis throughout the school year. Students are expected and encouraged to try new foods while in the kitchen.

The purpose of the Stephanie Alexander Kitchen Garden Foundation is to introduce pleasurable food education to children during their learning years, in order to form positive food habits for life. Pleasurable food education teaches students to grow, harvest, prepare and share fresh, seasonal and delicious food. The program is about healthy habits for life. Students learn to grow fresh fruit, vegetables and herbs, and prepare delicious and nutritious real food.

Technology and Cyber Safety

Technology and cyber safety are an ever-changing aspect to the challenges of modern society. Hillvue Public School encourages and teaches children about the risks associated with internet usage and personal information. Each child is issued with a user name for use on the school's networked computer system and access to the student portal provided by the Department of Education. In addition, students are issued with their own Department of Education email account and access to the Department's blog program 'blogEd'.

Students participate in computer lessons where they are taught how to log into accounts, use word processing programs, develop search techniques and are introduced to digital media to enhance learning and presentation.

Mobile phones are not encouraged at school and must be handed in at the beginning of the school day to the front office.

The student portal is accessible to all students through www.det.nsw.edu.au. Students are encouraged to utilise this facility at home and at school. Information on the Premier's Reading and Spelling Challenges can be found on the portal.

Hillvue Public School uses Facebook to celebrate our students and school achievements. If you would like to access the schools Facebook page please search for "Hillvue Public School" on Facebook and like the page.

Trainee Teachers

Our school encourages the development of future teachers by providing opportunities for university students and graduates to work under the expert guidance that our teachers are able to give. These students operate under the guidance of your child's normal classroom teacher and are expected to fulfil all the roles that a teacher normally carries out, with their level of experience taken into account. Our school welcomes trainee teachers.

Uniforms

The community has unanimously decided that Hillvue Public School will have a uniform and that the Executive Principal has authority to insist that it be worn. We are very proud of our uniform and seek your support in providing it for your children. Uniform assistance is available - please approach the Executive Principal. All submissions are treated confidentially. All clothing should have the child's name on it. Clothing with slogans etc and jewellery are not part of our uniform. Earrings should be limited to sleepers and studs only. Bottle green tracksuits may be worn on cold days. The wearing of makeup by students is not permitted. Uniforms can be purchased at Lowes Store in Peel Street.


<p>Girls Summer Uniform K--6 Terms 1 & 4</p> <ul style="list-style-type: none"> • Green and white check dress (Preferred option) • White ankle length socks • Black shoes • Green school hat (the first one is provided to all students) • Bottle green jumper (no hoods) • Bottle green shorts or pants with sports shirt <p>Green and White check dress for formal events</p>	<p>Boys Summer Uniform K-6 Terms 1 & 4</p> <ul style="list-style-type: none"> • School sports shirt (available from the front office) • Mid grey shorts • Grey socks • Black shoes • Green school hat (the first one is provided to all students) • Bottle green jumper (no hoods) <p>Grey trousers or shorts, white button shirt & tie for formal events</p>
<p>Girls Winter Uniform K-6 Terms 3 & 4</p> <ul style="list-style-type: none"> • Hunting Stewart Tartan Tunic (Preferred option) • White long sleeve blouse or skivvy • Bottle green knee high socks or green tights • Black shoes • Red tie • Bottle green jumper (no hoods) • School spray jacket(available from the front office) • Green school hat • Bottle green shorts or pants with white shirt <p>Hunting Stewart Tartan Tunic for formal events</p>	<p>Boys Winter Uniform K-6 Terms 3 & 4</p> <ul style="list-style-type: none"> • White long sleeve shirt or skivvy • Mid Grey trousers or shorts • Hunting Stewart Tartan tie • Black shoes • Grey socks • Bottle green jumper (no hoods) • School spray jacket(available from the front office) • Green school hat <p>Grey trousers or shorts, white button shirt & tie for formal events</p>
<p>Girls Sport Uniform K-6 SPORTS DAY ONLY Terms 1, 2, 3 & 4</p> <ul style="list-style-type: none"> • School sports shirt (available from the front office) • Red skort/shorts • Bottle green track suit - no stripes (In winter) • Sports shoes • White ankle length socks • Bottle green jumper (no hoods) • School spray jacket(available from the front office) • Green school hat 	<p>Boys Sport Uniform K-6 SPORTS DAY ONLY Terms 1, 2, 3 & 4</p> <ul style="list-style-type: none"> • School sports shirt (available from the front office) • Red shorts • Bottle green track suit - no stripes (In winter) • White ankle length socks • Sports shoes • Bottle green jumper (no hoods) • School spray jacket(available from the front office) • Green school hat

HILLVUE MAP

BLOCK A

MC

ED



Training Room

Bus Gate

BLOCK B

IM

HSLO

AEO Cultural Room



Senior Leader LAST


Main Gate

Emergency Assembly Point

AREA 2


Gate

Early Years Learning Centre



Bus Lines

SHELTER



Footpath

We are here



ADMIN BLOCK

4	6	3	Meeting Room	1 Office
			2	5 Sick Bay
			Court Yard	
			Staffroom	
			CANTEEN	LIBRARY
A	P			


Staff Car Park

DRIVE WAY

Staff Car Park

YR 1

YR 1



BLOCK D


KINDER



BLOCK C

Totem Poles

GARDEN




Yr 2




Yr 2

BLOCK E

Yr 6



Yr 5

BLOCK F

Primary Bottom Playground

SHELTER




KITCHEN

Dahli Baa on Hillvue

7 Interventionst

Yr 3

Yr 4



BLOCK G

Sports Shed

Staff Car Park

DRIVE WAY

HALL

Staff Car Park

Netball/Basketball Courts

Sandpit


Primary Top Playground


Emergency Assembly Point


AREA 1

KEY

1. Main Office
2. Executive Principal
3. Deputy Principal
4. Instruct Leaders
5. Sick Bay
6. Counsellor
7. Interventionist

 Fire Extinguisher in switchboard room

 Fire Extinguisher

 Fire Blanket